PONY CLUB Risk Assessments	Sport /Activity	Activities & Rallies	Date of Event	29/09/23
	Event	General / Horsemanship Rally	OS Grid Ref	
	Location	Hornacott Barton, Boyton. PL159RL	What3Words	

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
What is the injury? How can the injury occur?	*E.g. people (members, volunteers, spectators, etc), animals, vehicles.*	*What is currently being done to prevent the injury occurring?*	*What more needs to be done?*	*Who is responsible for completing the action? What is the planned time frame for this?*	*Initial and date when action is completed*
Event layout: *Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses*	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and/or competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians. Wide horse access route from lorry parking to arena. No-go vehicle areas, no-go horse areas where required by site occupiers.	During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.	Mary Barriball, Toni Martin & Gabbie McHenry	
Slip or trip hazards from ground conditions or in officials' area	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The official's area gazebo/ table and chairs will have footing and lines clearly identifiable to reduce trip hazard	During the event, ensure controls and compliance are monitored.	Mary Barriball, Toni Martin & Gabbie McHenry	

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Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, officials checks and engaging with the judge.	PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	It is the riders/handlers responsibility to ensure their horse is under control at all times. Safety lines/ fences are marked next to the arenas and no spectators are allowed with the safety lines while Activity is ongoing. Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact. Pedestrians and handlers should avoid standing directly behind horses. Any horses that are known to kick must wear a red ribbon in the tail. All riders must wear an approved riding hat at all times when mounted in compliance with PC rules. Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space. It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.	During the event, ensure controls and compliance are monitored.	Mary Barriball, Toni Martin & Gabbie McHenry	
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	Equipment checked before each group as required. arena and equipment are changed and altered based on activities and rider abilities by the competent instructor. Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account. Arena, warm up areas and competition areas are to be monitored by stewards who can seek assistance in the event of an accident	Equipment to be checked by each instructor prior to each rides use. Any damaged equipment reported immediately and remove from use if required. PC officials will check the arenas and construction of these on set up of event, prior to activity and during the event	Mary Barriball, Toni Martin & Gabbie McHenry	

Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. Horses will be penned appropriately. Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road. When not being ridden horses will be kept in a secure pen or ties to a fixed point	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	Mary Barriball, Toni Martin & Gabbie McHenry	
Injuries to young and inexperienced riders due to inability to control horse.	PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse	Direct supervision as required Specific polocrosse instruction/ supervision must be given the case of novice riders. Appointed person to brief instructors before start of the tournament/ session. Parent/ guardian/ PC Official/ Instructor must e[illegible]tivity is suitable for the ability of the rider. Move riders in group not suitable for their ability or pony. Parent / helper assistance for younger / novice riders if needed. Communication methods agreed. Facilities and equipment suitable for each ride's ability. Arena, warm up areas and competition areas are to be monitored by stewards who can seek assistance in the event of an accident	Team Managers, parent and officials must ensure each activity is suitable for the ability of the rider. Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	Team Managers/ officials to monitor competence. Mary Barriball, Toni Martin & Gabbie McHenry	
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available.	None	Mary Barriball, Toni Martin & Gabbie McHenry	
Injury severity increased due to incorrect diagnosis of concussion	PC Members and may be concussed and mis-diagnosed.	Medical provision and First aiders are trained in recognising concussion. Clear rules on when to continue following a fall. PC concussion policy and response flow chart available. BEF concussion guide issued to PC UK. Clear injury reporting procedure.	During the event, ensure controls and compliance are monitored.	Mary Barriball, Toni Martin & Gabbie McHenry	On the day of the event.

Impact or impalement injuries from contact with, fencing, stakes and roping:	PC Members, spectators, the general public and horses can become injured by contact with, fencing, stakes	All ring fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Fence posts to be secured adequately.		Mary Barriball, Toni Martin & Gabbie McHenry	
Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia	Member, Equine and parent/ guardian or Official	Visibility during a event may be impacted, guidance on what to do in these circumstances given in briefing Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available. Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia. To mitigate riders advised of appropriate clothing for rider and equine alike, provided with warm drinks provided at intervals and monitored throughout event. Additional clothing/ dry clothing may be provided as necessary for rider or equine Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.	During the event, ensure controls and compliance are monitored.	Mary Barriball, Toni Martin & Gabbie McHenry	
Equine: bio security: horses could become ill whilst at the event and need medical care	Horses and ponies	All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. Penning will be separate to limit contact between equines Stables will be thoroughly cleaned and disinfected between uses A vet will be available during hours of the event to support with medical needs Out of hours a vet will be on call out of hours for those remaining on site and able to support should the need arise Equines will be vetted out of the event if they are unwell and there is a health concern.	During the event, ensure controls and compliance are monitored	Mary Barriball, Toni Martin & Gabbie McHenry	

Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies. Coaches level of supervision is determined by their qualifications (full details). Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed. All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations Drugs and Alcohol Policy is adhered to.	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	Toni Martin & Gabbie McHenry	
Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.	Members, parents, guardians, officials and pedestrians	All incidents are recorded in line with The Pony Club procedures. On site first aid have been alerted that these is an injured equine and those attending may need assistance. A suitable location for the treatment of equines at the event. Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. Treatment is only administered by/ with approval of the owner. The equine is handled during treatment by suitable adult(s) and instructions are followed. The injury is assessed and severity. Veterinary assistance is sought as needed.	Monitor and ensure compliance	Mary Barriball, Toni Martin & Gabbie McHenry	

Risk assessment completed by:	Date completed:	Review Date:
Name: Mary Barriball	29/09/2023	29/10/23
Signed: MBarriball.		